



## **Staff Accountant**

Our Boutique Client firm located in the beautiful Beaches neighbourhood is experiencing significant growth and has a requirement for a seasoned professional to join their practice.

### ***Key Areas of Responsibilities***

As a key member of the team, you will be primarily responsible for client files which include compilations, personal and corporate tax, as well as bookkeeping.

### ***Requirements***

- Degree in Accounting, Finance or relevant
- Minimum of two (2) years advanced professional experience at a small to midsize Public Accounting firm
- Ability to deal effectively and professionally with Partners, Clients, Team, CRA and the firms' spheres of influence
- A thorough knowledge of accounting principles and procedures
- Ability to exercise judgment to analyze complex accounting and technical information
- Ensures the integrity of accounting information
- Experience in not for profits as well as a variety of other industries would be an asset
- Preparation of working papers, financial statements and tax returns for compilation and review engagements
- Tax preparation for personal clients
- Possess exceptional technical skills and a fine attention to detail
- Solid problem solving and analytical skills
- Computer proficiency in CASEWARE/CASEVIEW; Taxprep; QuickBooks; Adobe Acrobat; MS Office (Word, Excel, Outlook)
- Have strong interpersonal, communication and organizational skills as well as the ability to organize, prepare and clearly present information
- Ability to work independently and as part of a team
- A self-starter attitude with highly-developed time management skills and the commitment to handling multiple projects simultaneously in a deadline driven environment
- The ability to have fun while maintaining a commitment to providing exceptional client service.
- Contribute to other duties and firm special projects as assigned

### ***Applications***

Qualified and interested applicants are invited to forward their cover letter and resume to [thudson@goleft.ca](mailto:thudson@goleft.ca). We thank all applicants for applying (no phone calls please) however, only those selected for an interview will be contacted. We are committed to Equal Opportunity Employment.